

Miramar High School

School Advisory Council (SAC) & School Advisory Forum (SAF) Joint Meeting Minutes

Date: October 28, 2025

Time: Meeting called to order at 5:42 p.m.

Location: Miramar High School

1. Call to Order

- The meeting was called to order by Mr. Jason Fernandez, SAC Chair, at 5:42 p.m.

2. Pledge of Allegiance

- The Pledge of Allegiance was recited by all attendees.

3. Introduction of Council Members and Guests

- Members and guests were introduced.

4. Establish Norms for Meeting

- Robert's Rules of Order were reviewed by Mr. Fernandez to guide meeting procedures.

5. Minutes from Previous Meeting

- A motion to accept the previous meeting minutes was made by Ms. Tonya Davis and seconded by Ms. Sharlene Durand.
- The motion carried.
- Amendment: The meeting time under the bylaws was officially changed to 5:30 p.m. as approved during the September 16, 2025, meeting.

6. Principal's Remarks – Ms. Shanett Dean (on behalf of Principal Porter)

Key Updates:

- Mr. Porter was out for this meeting.
- Parent Communication: Parents are having difficulty signing district required forms through FOCUS; the district is currently investigating this issue.
- Policy Review: Policies 1020 and 1027 will be discussed at the next meeting.

- **Technology & Innovation:** Students are using VR headsets to develop new skills and enhance career readiness.
- **App Engagement:** Parents are strongly encouraged to download the “Here Comes the Bus” app for transportation tracking.
- **Lunch Program Outreach:** Marketing, phone calls, and robocalls continue to promote Free and Reduced Lunch applications; parents are encouraged to apply.
- **Celebrations:**
 - Ms. Kera Hightower graduated with her bachelor’s degree.
 - Band received a Superior Rating.
 - Ms. Hampton and the Culinary Department earned 2nd place in the Pie Baking Contest.
 - Friday Night Football team shut out Everglades High 40–0 in the Mayor’s Cup.
 - Key Club participated in a 5K run alongside teachers.
 - Coach Ben led students on a 5,000 Role Model field trip, providing mentorship and leadership development.
 - Ms. Joy Denbow continues her application to the District for Non-Instructional Employee of the Year.
- **Upcoming Events:**
 - October 31: No costumes permitted.
 - November 6: Professional Study Day (PSD).
 - December 2: Magnet Open House.
 - American Bank Arena Event: Invitations extended to parents and teachers.

7. Old Business

- Discussion included updates on Here Comes the Bus, Free and Reduced Lunch, and FOCUS parent communication improvements.
- Joint SAC/SAF efforts continue to improve outreach and streamline family communication processes.

8. New Business

SESSIR Report – Ms. Dean

- Between August 25 and September 24, Miramar High reported:
 - 11 total incidents, primarily related to fighting and vaping (tobacco use).
 - Incident numbers continue to show a decline compared to prior months.

SIP Focus – Attendance Plan

- Mr. Fernandez reviewed Goal #2 of the SIP, emphasizing attendance improvement.
- Attendance strategies include using historical data to identify trends, creating targeted interventions, and encouraging students to self-report absences responsibly.
- The goal is to reduce chronic absenteeism by 2–3% compared to the previous school year.

9. Open Discussion

- Parents discussed challenges with district form access and requested improved communication through email and Parent Link.
- The committee discussed expanding community partnerships to increase student internship and professional learning opportunities.
- Mr. Stubbs reported that the Student Government Association (SGA) is building stronger relationships with alumni and local businesses to increase community engagement and expand internship opportunities.
- Collaboration continues with the City of Miramar Drill.
- Total Accountability Funds Available: \$1,659.07.
- Mr. Fernandez recommended reaching out to the Education Committee within the City of Miramar as a resource and suggested that all outreach ideas or community partnership discussions be run through administration before contacting outside partners regarding parent concerns or challenges.

10. Adjournment

- Meeting adjourned at 6:20 p.m.

- Next SAC Meeting: Tuesday, November 18, 2025, at 5:30 p.m.

Submitted by:

Sharlene Durand, SAC Secretary